

AMENDMENT TO NIAID SOLICITATION
"In Vitro Antiviral Screening Program"

Solicitation Number: RFP NIH-NIAID-DMID-03-06
Amendment Number: Three (3)
Issue Date: December 13, 2002
Proposal Intent Sheet Due Date: **Monday, December 23, 2002 (CHANGED)**
Proposal Due Date: **UNCHANGED** January 15, 2003, at 4 :00 P.M. local time
Issued By: Paul D. McFarlane
Senior Contracting Officer
NIH/NIAID
Contract Management Branch
6700 B Rockledge Drive
Room 2230, MSC 7612
Bethesda, Maryland 20892-7612
Point of Contact: Karim F. Hourani, Contract Specialist
khourani@niaid.nih.gov
Name and Address of Offeror: To All Potential Offerors

- The above numbered solicitation is amended as set forth below. The hour and date specified for receipt of proposals **HAS NOT** been extended. Offerors must acknowledge receipt of this and all other amendments, by identifying this amendment number (and all others) on each copy of any offer(s) submitted. Failure to receive your acknowledgement may result in the rejection of your offer. If, by virtue of this amendment, you wish to change an offer already submitted, such changes may be made by telegram, letter or e-mail, provided each telegram, letter or e-mail makes reference to this solicitation amendment number and is received prior to the opening hour and date specified. Except as provided herein, all terms and conditions of the solicitation remain unchanged and in full force and effect.

AMENDMENT PURPOSE: To replace the "Proposal Intent Response Sheet" provided in Amendment #2 and extend the due date by one week. Changed portions are highlighted. To revise the Guidance Regarding Federal Government Collaborations provided in Amendment #2. And to delete and replace the first two paragraphs under the GENERAL heading in SECTION M – Evaluation Factors for Award.

- 1.) Replace the "Proposal Intent Response Sheet", Section J – List of Attachments, page 24 with the attached.

PROPOSAL INTENT RESPONSE SHEET

RFP: NIH-NIAID-DMID-03-06

RFP Title: In Vitro Antiviral Screening Program

Please complete and return this page by **Monday, December 23, 2002**. NIAID appreciates knowing if your institution intends to submit a proposal, as this will assist the NIAID in planning for proposal evaluation.

[] OUR INSTITUTION **DOES INTEND** TO SUBMIT A PROPOSAL Your expression of intent is not binding.

[] OUR INSTITUTION DOES **NOT INTEND** TO SUBMIT A PROPOSAL FOR THE FOLLOWING REASON(S):

IDENTIFY WHICH OF THE STATEMENT OF WORK VIRAL CATEGORIES (I.E. RESEARCH AREAS 1 through 7) FOR WHICH YOU INTEND TO SUBMIT A PROPOSAL(S).

Company/Institution Name (print): _____

Address (print): _____

Name of Proposed Project Director or Principal Investigator (print): _____

Telephone and FAX Number and E-mail Address: _____

Signature/Date: _____

Since your proposal will be submitted electronically, include the name and e-mail of the individual to whom NIAID should provide electronic proposal instructions (i.e. login code and password).

Name, Title: _____

Telephone and FAX Number and E-mail Address: _____

List individuals (currently on staff with your institution) whom you plan to name in the proposal. Identify your collaborators, subcontractors and/or consultants. List the names of individuals (currently on staff) whom they plan to include in their proposal(s). Use extra pages if necessary. The NIAID uses this information for proposal review planning, specifically, to create a list of potential review panelists. The NIAID is careful to avoid conflicts of interest when assembling these panels. Therefore, it's important that you only name those institutions and individuals most likely to be part of your proposal. Contact the individual named below with any questions.

COMPLETE AND RETURN THIS SHEET VIA FAX OR E-MAIL TO:

CMB, DEA, NIAID, NIH, DHHS

Attention: Karim F. Hourani, Contract Specialist

Reference: RFP NIH-NIAID-DMID-03-06

6700-B Rockledge Drive, MSC 7612, Room 2230

Bethesda, MD 20892-7612 FAX# (301) 402-0972, Email: khourani@niaid.nih.gov

FORM VERSION DATE: October 22, 2002

(2) The following provision applies to this solicitation and is hereby incorporated into Section L under item 2.a.
(General Instructions): Minor text change is highlighted below.

- Guidance Regarding Federal Government Collaborations

In keeping with FAR 3.6 and recent legal decisions involving conflict of interest issues, it is the policy of the NIAID that any proposal either submitted by a Federal agency or submitted by an Offeror that includes the collaboration of a Federal agency or Federal employee must include a letter describing the role and effort being provided by that government agency and/or employee and stating that: (1) no actual or appearance of a conflict of interest exists with the proposed effort; and (2) the collaborator's supervisor is aware of and approves of the effort. This letter **must** be signed by both the designated agency ethics official and the head of the agency (**or their respective designees**). The NIAID reserves the right to reject a proposal that includes effort by Federal government employees in order to avoid any actual or appearance of a conflict of interest.

(3) The following text is provided to replace the GENERAL portion under SECTION M – Evaluation Factors for Award.

1. GENERAL

The major evaluation factors for this solicitation are technical, cost/price factors and Small Disadvantaged Business (SDB) Participation. Although technical factors are of paramount consideration in the award of the contract, cost/price and SDB participation are also important to the overall contract award decision. All evaluation factors other than cost or price, when combined, are significantly more important than cost or price. In any case, the Government reserves the right to make an award(s) to that Offeror(s) whose proposal provides the best overall value to the Government.

The evaluation will be based on the demonstrated capabilities of the prospective Contractors in relation to the needs of the project as set forth in the RFP. The merits of each proposal will be evaluated carefully. Each proposal must document the feasibility of successful implementation of the requirements of the RFP. Offerors must submit information sufficient to evaluate their proposals based on the detailed criteria listed below.

END OF MODIFICATION #3 TO RFP NIH-NIAID-DMID-03-06